Instructions for Poster Presenters

In order to efficiently communicate the results of your research to the viewers your poster needs to be eye-catching and look professional - although it does not need to be professionally produced.

You may want to consider the following points when formatting your poster:

- Use clear, concise language
- All presentations should be in English
- Avoid using all capital letters, even in the title, as they are visually confusing.
- Make sure that the text is large enough to read from 1m away; keep the text to a minimum of 18 point and even larger for the title.
- If possible convert data to properly labelled graphs - they are easier to read.
- Get a colleague to read through the poster. Is it easy to read? Is the order and layout clear to someone new to your data?
- **Would your parents/children understand your lay summary. If the answer is no, ask them how to write it so they can understand you findings.**

Poster Preparation

Please prepare your poster in portrait format size A0 (international size - 841mm x 1189mm).

Please ensure that you include the title of your poster presentation at the top. The title should be short, but informative. You will be competing with lots of other posters, so make sure your title invites people to read your poster.

Please ensure that your poster title and authors as stated on the submitted abstract are printed on your poster.

- There will be two dedicated poster sessions - Poster session 1 on Monday evening, followed by a free evening, and Poster session 2 on Tuesday evening which will be accompanied by bowl food.
- Confirmation will be sent as to which session your poster will be presented in, however it can remain on its board throughout the conference.

Prizes

- Poster prizes will be presented in the final session on **Wednesday 1st May**, and it is requested that all presenters be in attendance to collect a prize should their poster be nominated.

Sample Poster

Title: 85pt
Author: 56pt

Headings: 36pt

Body Text: 24pt

Captions: 18pt

A1

A3

A4

A4

A2

A0

1189

841
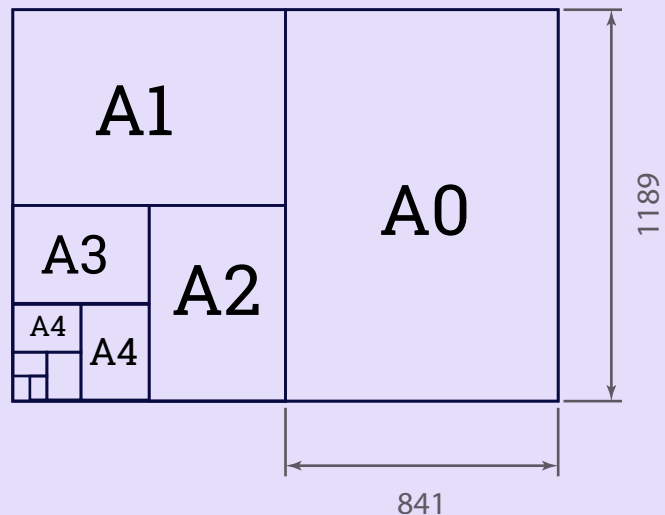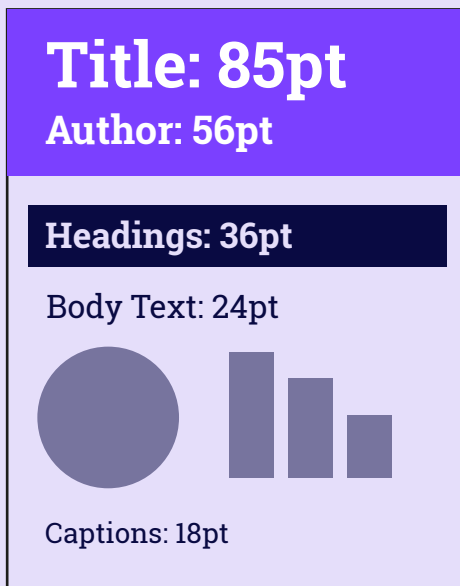
Conference - Set up and display

Please follow the instructions outlined below. Please also ensure you allow sufficient time to ensure your poster is displayed by the deadline as outlined below.

- You are responsible for printing your poster and bringing it with you to the conference.
- You will be responsible for setting up and displaying your poster at the conference.

Poster sessions

- The poster display area will be in the Osler Long room at the Royal College of Physicians. Access for set up will be from **10:30 on Monday 3rd June** so please set your poster up during the first coffee break so it can be viewed throughout the conference.
- A display board with your poster number will be provided. The board has a display area of approx. 90cm wide x 120cm high (A0 **portrait**). **Posters not fitting within this maximum size will not be displayed.** Please ensure that your poster has a **Portrait (not landscape) orientation.**
- All poster boards will be numbered, and you should use the board with your poster number (included in the email confirming your poster acceptance) to display your poster. Please check the details sent to you, and/or the programme at the meeting to double-check your poster board number, as well as the location of the posters.
- All presenters are responsible for removing their posters by **14:00 on Wednesday 5th June.** After this time posters will be removed from the poster boards and may not be reclaimable.
- Your poster should be attached to the board using Velcro hoop and loop material (unless otherwise stated in your joining info ration closer to the event date). A limited supply of Velcro will be available onsite.